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Michael Rettig Presents:

# Trends and Issues in High School Scheduling

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The creation of an effective school schedule is a key component of every high school principal's work. While many different personnel should be involved in the process, to delegate this responsibility is to abdicate the role of instructional leader. Based upon 35+ years of experience working in schools across the country Dr. Michael D. Rettig, professor emeritus from James Madison University, founder of School Scheduling Associates, and co-author of *Block Scheduling: A Catalyst for Change in High Schools* (Eye on Education 1995), will focus on high school scheduling possibilities. He will share many different models of scheduling, discuss the pros, cons, costs, and research related to these models, and outline an adoption and implementation process. Schedules to be discussed include the following:

- Six, seven, eight, nine, and ten-period scheduling plans,
  - Rotating and drop schedules,
  - Alternating day block schedules,
  - The 4X4 semester plan,
  - The 3X5 trimester plan,
  - Hybrid models which combine features of several basic schedules,
  - Structures that provide time for intervention and enrichment, and
  - Plans for credit recovery and rescue, which may assist overage and under-credited students.
- Time will be spent dealing with a variety of details including designing bell schedules, serving the needs of special populations, evaluating scheduling plans based upon an individual schools mission and goals, etc.

Handouts, sample schedules, and a digital scheduling template (in Excel) will be provided.



Dr. Rettig has served as a consultant on school scheduling issues in 41 states with over 750 school districts nationally and internationally. He also has conducted hundreds of workshops and has authored or co-authored numerous articles and books on school scheduling and related topics.

## Workshop Information

**Date:** September 19, 2012

**Location:** Avalon Hotel & Conference Center  
Chippewa Falls, Wisconsin

**Time:** 12:30-3:30

**Cost:** \$25.00

**Register:** [www.myquickreg.com](http://www.myquickreg.com)

Limit of 100 Participants

**Questions:** Contact Wanda Williams at  
[williamsw@cesa5.org](mailto:williamsw@cesa5.org)  
608-745-5481

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**Cancellation Refunds for Participants:** Registered participants will receive a full refund if they cancel more than 3 working days before a workshop. Because of our commitments to the trainer and the food vendor, participants who cancel less than 3 working days or do not attend, will be billed the full fee.



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